



Minutes
Committee Meeting of NSW SAC
held in Hangar E5 at 7pm
on Thursday 25th August 2016.

Meeting commenced at 6.45pm.

1. **Present:** David Rittie (In the Chair), Pablo Depetris, Peter Lightbown, Errol Pillemer, Ray Feneley, Jock Anderson, Jason Camilleri.
2. **Apologies:** Phil Ayrton
3. **Visitors/Invited guests:** Nil
4. **Minutes of the Previous Committee Meeting held on 28th July 2016.**
 The minutes of the previous meeting had been circulated to all members on 9th August 2016.

Moved by Jock Anderson, Seconded by Peter Lightbown, carried unanimously.

5. **Business arising from the minutes.**
 Committee Action Items (See separate list attached)

Motion moved to purchase water pump to pump water from the middle dam opposite the clubhouse up to the concrete water tank. As time permits, we will organise a location for the pump and then start to build the pump house for work day credits. Approach Greg Goulding when it's time to purchase the pump for an agreed value up to \$5000.

Following Errol Pillemer's discussion on cutting of trees, it was agreed all hangar owners must apply for permission from the Land's Department first before chopping any trees, and then once they have the Land's Department approval, they then need the committee approval before doing any work.

Committee agreed we can use existing large logs around the place instead of buying more concrete blocks if required.

Pablo Depetris to purchase signs of a value up to \$500 to be placed near Taxiway Z entrance. Errol Pillemer and Pablo Depetris to decide where the signs will be placed.

David Rittie to approach Rou Andrews and discuss that it may not be a good idea to enlarge the fuel tank on the Yanmar water pump.

Peter Lightbown to invite Gary Weeks to next September meeting on ~~28~~9/2016.

Jock Anderson and David Rittie signed the new Lease. Ray Feneley signed as a witness. Jock Anderson to send in registered post first thing Friday morning on 26/8/2016.

David Rittie signed Errol Pillemer's water tank request to be placed on a 10 foot container. This had been agreed by the committee electronically previously.

Jock Anderson to write a new letter to all non compliant hangar owners who have still not completed their compliance work. A letter was sent to these members a while back earlier this year asking for work to be completed on their hangars, but this work has not been done. New letter to state that they now have 30 days to rectify work otherwise the committee may take further action. No letter to be sent to Milljov Kresovic (Millie) in hangar M7 as he is in progress of completing the rectification work.

Cross runway presentation delayed until Phil Ayrton returns.

6. President's Report

The Concrete blocks that were placed near the Northern and Southern ends of the airfield 4WD access points were approved by the committee electronically.

Jock Anderson to write to Glenn Buttsworth to thank him for completing the task of placing the concrete blocks and tying them to the wire fence.

The committee agreed that there is no need to advise the members by Newsflash that the motion for lost confidence in the Secretary did not come from the committee, and the committee should not advise the members by Newsflash of the names of the members who signed the motion.

7. Business arising from the President's Report.

None.

8. Secretary's Report

None.

9. Business arising from the Secretary's Report

None.

10. Correspondence in-out since 23 June 2016

- 768. Intentionally left blank
- 769. 28 June 2016 Newsletter from Local Lands Services
- 770. 29 July 2016 email in/out Errol Pillemer re application for hangar site U1.
- 771. 30 July 2016 emails in/out Richard Thompson re Hangar N5 and including evidence of Probate.
- 772. 2 Aug 2016 email out Bruce Keen re buyback of tractor.
- 773. 3 Aug 2016 emails in/out NSW CRIME COMMISSION re location Bernie Stevermuer's aircraft.
- 774. 4 August 2016 emails in/out re security of the club and site infringements.
- 775. 1 August 2016 emails in/out Kevin Haydon re purchase of tractor with request to obtain valuations.
- 776. 5 August 2016 email in re COA Philip Dunlop.....attended.
- 777. 11 Aug 2016 emails in/out Coleman Greig with copies present and proposed Head Lease.
- 778. 11 Aug 2016 email in Peter Lightbown re Fire Service at Kid's Christmas party.
- 779. 12 Aug 2016 snail mail out Errol Pillemer approving water tank.

- 780. 12 Aug 2016 Snail mail in various re Resolution re removal of Secretary.
- 781. 13 Aug 2016 snail mail out Total Data Recall re floppy disc recovery club history.
- 782. 13 Aug 2016 snail mail in/out Philip Lee with HLA's Hangar T3 from Nash Pilling.
- 783. 10 Aug 2016 email out Kevin Haydon re tractor.
- 784. 12 Aug 2016 emails in/out re COA Grahame Gibson.
- 785. 16 Aug 2016 emails in/out re COA Malcolm Donaldson.
- 786. 17 Aug 2016 snail mails in/out with HLA's Lloyd Shepherd re Purchase Hangar M8.
- 787. 19 Aug 2016 snail mail out to Captain Scott re WRFS at Kid's Christmas Party.
- 788. Intentionally left blank.

11. Business arising from the correspondence

Point 772. Pablo Depetris and maybe Kevin Hayden to speak face to face with Bruce Keen to see if he is serious about comments made on buying the tractor back. Pablo Depetris will advise committee of response by email. Moved by Jock Anderson, Seconded by Pablo Depetris, carried unanimously.

12. NSW SAC Treasurers Report

Ray Feneley moved that any spend that will be over \$2000 must be approved by the committee. Pablo Depetris seconded, carried unanimously.

13. Business arising from Treasurer's Report.

Ray Feneley stated that the bank signatories be changed in accordance with the appointment of office bearers, David Rittie President, Ray Feneley Treasurer and Jock Anderson Secretary, any two to sign with a maximum single payment of \$15,000 per day.

14. Standing Agenda Items

14.1 New Membership Applications. (Peter Lightbown).

Peter Lightbown advised there are 2 new member interviews for Saturday 27th August who are Anthony Johnstone and Nathan Lee.

14.2 Discuss and vote on new member applications. (Peter Lightbown). None.

14.3 Club Lease with Dept of Lands. (Jock Anderson).

Jock Anderson and David Rittie signed the new Lease. Ray Feneley signed as a witness. Jock Anderson to send in registered post first thing Friday morning on 26/8/2016.



15. General Business

15.1 Committee Members' Portfolios. (David Rittie)

(See separate attached sheet from David Rittie).

This has been completed and sent to all members of the committee.

15.2 Five Year Plan. (David Rittie)

15.3 Peter Griffin/Dennis Martin. (Phil Ayrton).

To be discussed when Phil Ayrton returns.

15.4 Review of Safety Committee. (Peter Lightbown).

Peter Lightbown had a quick discussion with the committee, but will invite Gary Weeks to the next September meeting.

15.5 Hangar owner agreement. (Errol Pillemer).

The committee discussed the new HLSA, where it was decided that the committee agreed to make changes to paragraphs 6.3, 6.4 and 12. Errol Pillemer to make the necessary changes and send to committee via email for checking.

15.6 Membership Categories. (All)

Committee to send their membership category ideas via email for discussion at next meeting.

15.7 Hangar compliance follow-up. (Errol Pillemer)

Jock Anderson to write a new letter to all non compliant hangar owners who have still not completed their compliance work. A letter was sent to these members a while back earlier this year asking for work to be completed on their hangars, but this work has not been done. New letter to state that they now have 30 days to rectify work otherwise the committee may take further action. No letter to be sent to Milljov Kresovic (Millie) in hangar M7 as he is in progress of completing the rectification work.

15.8 Composition of the committee. (Errol Pillemer)

Committee agreed that there is not a need to vote in a new committee member to replace Don Harvie.

Meeting ended 12.00pm.



Next Committee meeting date Thursday 22nd September 2016 at 7.00 pm in Hangar E5.

Jon Anderson

Jock Anderson
Hon Secretary.
NSW SAC
18 August 2016



COMMITTEE ACTION ITEM POINTS from meeting (28/7/2016)

	ACTION ITEM	PERSON ALLOCATED	DATE DUE	COMPLETE
1.	Purchase some fittings and see if the Fire trailer pump has enough force to pump water from the Southern dam to the Southern Water tank and report back to committee. (Agenda Item 15.11, meeting 28/7/2016).	Jason Camilleri	25/8/2016	Complete, fire trailer pump will not have enough power to pump the water up to the concrete tank.
2.	Obtain club chainsaws from Rou Andrews and store in Jason Camilleri or Errol Pillemer's hangar to keep them away from other people using them. Mark Booth to be contacted and asked if he is able to provide training to certain members on the use of the chainsaw. (From meeting 28/7/2016).	Jason Camilleri Errol Pillemer.	25/8/2016	Complete no need to ask Mark Booth as Jason Camilleri can train in this and not using any chainsaws for a while.
3.	Obtain in writing or documented proof from the Council the requirements when Trees can and cannot be cut or trimmed in relation to their size and distance to hangars etc. (From meeting 28/7/2016).	Errol Pillemer	25/8/2016	Complete
4.	Concrete blocks to block the Northern gate inside access so the 4WD's must drive around instead	Peter Lightbown	25/8/2016	Complete

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	of come through our property. (From meeting 28/7/2016).			
5.	Obtain larger diesel fuel tank for the Yanmar pump at the Northern end of the airfield. Steve Lalor may be asked to make up one out of stainless steel. (From meeting 28/7/2016).	Jason Camilleri	25/8/2016	David Rittie to advise Rou that it is not feasible to have a larger fuel tank and that we may be getting another water pump to help.
6.	Address the clauses in the new lease to see what the changes are, and bring them for discussion at the next meeting (Agenda item 14.3, meeting 24 th May).	David Rittie Jock Anderson	25/8/2016	Complete, Lease has been signed and sent in registered mail.
7.	Jock Anderson to write letter to Errol Pillemer formally accepting that the committee accepts the construction of his water tank in reference to email correspondence between the committee and Errol Pillemer. (From meeting 28/7/2016).	Jock Anderson	25/8/2016	Complete
8.	Committee Portfolio Tasks. (Agenda item number 15.2).	All	Ongoing	Complete
9.	Pablo Depetris and Jason Camilleri to write response email to Mal kanes about the new website. (From meeting 28/7/2016).	Jason Camilleri Pablo Depetris	25/8/2016	Complete
10.	Create Sub Committee and advise recommendations for presentation at General Meeting to members on Cross Runway feasibility. (Agenda Item number 14.4, from meeting 24 th May).	Phil Ayrton Don Harvie (Eddie Seve)	29/9/2016	Delayed until Phil Ayrton returns.
11.	Create a Risk Assessment to assist workday coordinator in making a decision to open the runway on work days if required, and pass on to work day coordinator. (Agenda item number 14.5, meeting 24 th May).	Pablo Depetris	25/8/2016	Complete, Pablo Depetris and Jason Camilleri to discuss outside of committee.