



**Minutes of a
Committee Meeting of NSW SAC
held in Hangar E5 at 12 noon on
Saturday 28th January 2017.**

1. **Present:** Peter Lighbown, Errol Pillemer, Ray Feneley, Pablo Depetris, David Rittie (In the chair), Phil Ayrtton, Jock Anderson (was present via phone conference call), Jason Camilleri.
2. **Apologies:** Nil.
3. **Visitors/Invited guests:** Nil.
4. **Minutes of the Previous Committee Meeting held on 24th November 2017.**

Jock Anderson moved that the minutes be accepted. Jason Camilleri seconded. Carried unanimously.

5. **Business arising from the minutes.**

Committee Action Items (See separate table below)

COMMITTEE ACTION ITEM POINTS FROM (24/11/2016)

	ACTION ITEM	PERSON ALLOCATED	DATE DUE	COMPLETE
1.	Due to pipe work not running along the Western side of the airfield, it was decided and agreed to build a proper pump house at the Southern dam and install a new pump as it was before as back up. Also to include the possibility of stand pipes along the Western front for fire fighting purposes. Need to give Ray Feneley exact price estimate first. (From meeting 22/9/16).	Jason Camilleri	Ongoing	
2.	In regards to Peter Griffin's hangar, Jock Anderson is to write a letter to Peter Griffin explaining that his existing hangar is not being used primarily for aviation	Jock Anderson	28/01/2017	

	purposes (less than 50%), and when this has been rectified, the committee will agree to consider his application to issue another hangar licence agreement.			Complete
3.	Jock Anderson to write to Greg Ackman advising that he will issue a new hangar licence agreement to Greg only once Greg's existing hangar becomes compliant. At the moment, his existing hangar is not compliant.	Jock Anderson	28/01/2017	Complete
4.	Jock Anderson to create a small article for the newsletter showing the new Hangar site waiting list, as well as a small section explaining what this list actually means if your name is on it, or you want to be on added to it for the next newsletter.	Jock Anderson	28/01/2017	Complete
5.	Jock Anderson to give Ray Feneley the required letters that the new auditor needs.	Jock Anderson	28/01/2017	Complete
6.	Jason Camilleri to write letter and send to committee for approval, also change to 90 days instead of 30 days and to be signed by David Rittie. (From meeting 22/9/2016). This will be put on hold until next meeting to discuss with Errol first. Jock Anderson and David Rittie to add paragraphs to these letters about what is recommended or what is wrong, then send the letters out. (From meeting 24/11/2016).	David Rittie Jock Anderson	28/01/2017	Complete
7.	Now changed for presentation at after	Phil Ayrton	01/03/2017	



	February workday 2017. Send a Newsflash out first before the meeting to advise members. (From meeting 22/9/2016).			
8.	Jock Anderson and David Rittie to review proposed paragraph in Section 7 (e) and then send to the committee for review, which stated "From 2011 each (full category) club member may lease one aircraft hangar site on club property subject to the availability of hangar sites and club rules regarding lease of sites and construction of hangars. A hangar site is defined as approximately 250 square metres. This Bye – Law is not retrospective" .	David Rittie Jock Anderson	28/01/2017	Complete
9.	Put together in writing wording proposed Bylaws around 14.9.1 and 14.9.2, as well to include the following in the Bylaws as per below which would state wording along the lines of any full member who owns a hangar, can only ever own two hangars when they are in the transition period of selling their existing one and purchasing a new hangar, and in that case, it may be that they place a deposit on the new hangar, and hold off purchase until their existing hangar is sold. This needs to be sent to the committee for review first.	David Rittie Jock Anderson	24/11/2107	Complete
10.	Ray Feneley proposed that the club purchases a new overhead projector for club use etc. David Rittie seconded. Committee agreed on the purchase for a value of approximately \$1700	Ray Feneley	28/01/2017	Complete

Phil Ayrton to measure Row U for hangar suitability and advise the committee the best outcome for that row.

David Rittie to call the members on the current Hangar Waiting list to see if they still want hangar sites, and then advise the committee.

Jock Anderson and David Rittie to upgrade the By-laws to add the comment "A member who already leases a Hangar Site and wishing to lease a Hangar Site from another member must relinquish his/her original Hangar site within six months".

The new upgrades once completed, David Rittie should be present the new changes to the By-laws to the committee, then if all agreed, release to the members the new upgrades.

6. President's Report

Safety Committee has put together a Emergency Response Plan for NSW SAC, which David Rittie presented to the committee and will distribute to the committee via email.

A member approached the committee requesting permission to install beehives at the airfield in a discreet and far away location. The committee agreed to not allow the member to go ahead with the beehives. Peter Lightbown to speak to the member and advise.

The committee has approved the money that was spent on the website set up and ongoing maintenance.

The committee approved a donation of \$100 to the Aeroclub for advertising the Wedderburn open day.

Committee approved the money spent on the ceiling fans in the Caretaker's cottage and the Bunkhouse.

Committee approved the money to spend on purchasing and installing new smoke detectors in the clubhouse kitchen.

The committee approved that all wording in the by-laws will be reflected in spelling as by-laws.

Committee approved money to spend on the purchase of new flag fittings and rope required for the flagpole. David Rittie to purchase the rope, fittings and spliced rope from the boat shop near him.

Committee approved money spend on the men's urinal and shower maintenance.

7. Business arising from the President's Report.

David Rittie and Jock Anderson to approach the Lands Department about the lease and report the progress back to the committee. The committee approved, that if David Rittie and Jock Anderson after speaking with the Lands Department advise that it may be a good idea to employ the professional services of Ian Reynolds to chase the Lease application as Ian Reynolds is qualified and experienced in this field and will give the club the best chance to obtain a signed lease from the Lands Department.

David Rittie to speak with new member on probation NL.

Nathan Lee to be accepted as Full member and Ray Feneley to send him an invoice.



8. Secretary's Report

Jock Anderson thanked the committee for their support of Jock in his difficult time.

9. Business arising from the Secretary's Report

Nil.

10. Correspondence in-out since 25 August 2016

826. Intentionally left blank.

827. 26 Nov 2016 Email to Peter Griffin advising him that his application to lease Hangar K1/L1 has been declined.

828. 26 Nov 2016 Email to Greg Ackman advising that his application for a HLA for hangar N5 has been declined. Re-appliance after compliance was offered.

829. 6 Dec 2016 email from Inez and Frank Luke re COA.

830. Intentionally left blank

Jock Anderson proposed that the correspondence in – out be accepted. David Rittie seconded.

11. Business arising from the correspondence

Errol Pillemer to send some correspondence that he had to David Rittie to be included in the next agenda.

12. NSW SAC Treasurers Report

Ray Feneley produced a Profit and Loss bank statement and a NAB Internet banking statement.

The committee approved that the club should close the top 2 accounts on the statement that being Building Fund account number 082-057 13-478-0217 and Interest Bearing account number 082-057 59-287-7980.

This was decided to be closed because it bears interest. Ray Feneley to close these accounts.

13. Business arising from Treasurer's Report.

The committee agreed to pay the \$2500 in GST for the tractor purchase due to an invoice not produced.

Ray Feneley proposed that the Treasurer's report be accepted. Peter Lightbown seconded.

14. General Business

14.1 Hangar compliance follow-up. (Errol Pillemer)

David Rittie sent out the compliance letters to various members which were an action item for the non compliance hangar issues. The letters will appear in the next correspondence. Errol Pillemer will file these into a portfolio.

14.2 Five Year Plan. (David Rittie)

David Rittie sent out the updated 5 year plan to the committee.

The committee approved to give Peter Lightbown the go ahead to whichever quote is the most cost effective when he obtains 3 quotes for the sealing of the road, that being from the roadway at Taxiway Z, to the clubhouse front and car park area and ending at Taxiway A B.

14.3 Hangar Site Licence Agreement (Errol Pillemer).

14.4 Membership Categories. (All)
TBA, not decided at this meeting.

14.5 Secretary's Computer. (EP)

15. Standing Agenda Items

15.1 New Membership Applications. (Peter Lightbown).

15.2 Discuss and vote on new member applications. (Peter Lightbown)

Peter Lightbown move that we accept new members Gordon Watkins and Chris Clark. They have both been interviewed and have the required references and paperwork. David Rittie seconded.

16. Other Business.

Jock Anderson to write a letter to AP a member, reminding him of the 20Km/hr speed limit. PL and RA were witnesses on this day 28/01/2017 at 10.05am. It would appear that AP was well in excess of the 20km/hr speed limit at the club.

None as specified under Clause 16 (c).

Meeting closed at 3.45pm. Next committee meeting will be held at Hangar E5 on Thursday 9th March 2017.



Jock Anderson

Hon Secretary.

NSW SAC

28th January 2017


